



Staff: IT Services User ID & E-mail Account

ITS-F03

Title: Mr. / Ms. / Dr. / Prof.	ID Card / Passport No.:	
Name & Initial:	Surname:	
Address:		
.....		
Tel. (Home):	Tel. (Office):	Mob:
Faculty/Institute:		
Department:		
Post:	Academic <input type="checkbox"/>	Non-academic <input type="checkbox"/>
	Full-time <input type="checkbox"/>	Part-time <input type="checkbox"/>
Existing University e-mail addresses (if any):		

E-mail Address Format

Your IT Services e-mail address format will include your first and last names separated by a period e.g.

norman.zammit@um.edu.mt norman.p.zammit@um.edu.mt norman.p.zammit-borg@um.edu.mt

Write down your e-mail address in order of decreasing preference. Follow the e-mail address format: *firstname.lastname@um.edu.mt*.

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IT Services Account Agreement

I, the undersigned, have read the IT Services Rules at <http://www.its.um.edu.mt/rules> (or available on separate sheets on request), and agree to subject myself to them. The IT Services e-mail address will be quoted on the university staff directory and will be used for university e-mail announcements.

Date: **Signature:**

For Office Use Only

Date Received: **Authorised:**

Date Sent: